

UCCSN Board of Regents' Meeting Minutes September 11-12, 1917

09-11-1917

Volume OE - Pages 83-86

Reno, Nevada
September 11, 1917

The Board of Regents met in the Office of the President on September 11 at 10:50 A.M., the Chairman presiding.

Present: Regents Abel, Curler, Sullivan, O'Brien and Baker (Mrs. Baker came late), and Acting President Lewers.

It was moved by Regent Curler that the reading of the minutes of the previous meeting be postponed until the afternoon session. Motion carried.

The order of business was changed and the reports and recommendations of the Acting President called for.

Acting President Lewers read his report and recommendations to the Board. He also read telegrams from Dr. Hermanies of Cincinnati, a possible successor to Dr. Mullin. A short discussion followed relative to the resignation of Dr. Mullin.

Acting President Lewers presented a summary of the Extension work for the year ending June, 1918, under the Smith-Lever Act.

Acting President Lewers read a letter from Dean Knight relative to an appointment which he desired with the Board for Mr. Woodward and Miss Sears, and asking also for permission to attend the meeting of the A. A. A. C. E. S. at Washington on November 14-16, the expenses for same to be paid from the Hatch Fund as the Director of the Station desired Dean Knight to represent the Experiment Station at this association meeting.

A letter was also read from Miss Sameth asking regarding the arrangements for the examination of girls taking Physical Education, there being no University doctor.

Mr. Dinsmore was called before the Board to explain the increasing expenses of his Department as touched on in the report of the President. The whole matter was discussed as to the work of the Department and the reasons for the increased expenses and

the amount necessary to be set aside in the budget for the Department in question. Mr. Gorman was called in and discussed with the Board and Mr. Dinsmore the finances of his Department. The Comptroller presented during the informal discussion which followed a statement of the funds for the various Departments coming under State support, and the sense of the Board was that the University should live within the money it had, that the Board did not propose at the end of the biennial to have an overdraft, and that a budget should be prepared according to the amount of money available. The discussion related particularly to the Public Service Departments of the University. The matter of Dr. Lockett's salary was discussed with a view of adjusting it satisfactorily to the University and the Extension and Veterinary Control Service Departments.

The Chair asked after the discussion if it was agreeable to the Board, the Heads of the Public Service Departments, Dr. Mack, Mr. Norcross, Dr. Lincoln, Professor Dinsmore and Director Doten, would be called in at the afternoon meeting to discuss and prepare a tentative budget. The Secretary was instructed to ask these gentlemen to appear at 2 P.M., the Board recessing to this hour.

2 P.M., September 11, 1917

The Board resumed its meeting at 2:40 P.M. with the following members present: Regents Abel, Curler, Baker and Sullivan. Absent: Regent O'Brien. Acting President Lewers was also present as were Professor Doten, Professor Dinsmore, Dr. Mack, Mr. Norcross, Dr. Lincoln and Mr. Gorman by appointment.

The needs of the various Departments were then discussed with the Head of the Department in question and budgets were prepared as shown by the following, basing the same on the salary roll and necessities to maintain the work:

State Analytical Laboratory - Dr. Lincoln Director

Salaries	\$3750.00
Supplies	750.00
Incidentals	600.00
Equipment	600.00 or possible \$1000*

	\$5700.00 or \$6100.00

*Represents assay furnace which would be needed within a year.

Department of Agricultural Extension - Director Norcross

Mr. Norcross discussed with the Board the various funds for the support of this Division -- the Federal Smith-Lever, the State Smith-Lever, and the State Cooperative funds. He explained the different uses to which the various funds might be put -- that the Federal Smith-Lever was used for salaries principally, that travel, etc., had to be met from the State Smith-Lever offset as the Federal funds might not be used for this purpose, the reason being probably the varying rates for auto and railroad transportation in the various states; also specialists of the University used in Extension Services must be paid from State funds. Mr. Norcross did not present the detailed items of his budget but stated that he had figured the amount of money needed by his Department as \$11,750. He explained the difficulty in receiving the emergency money as promptly as expected and gave a history of his submitted budgets and of the different projects coming under the regular work and the emergency work. (Mr. Norcross withdrew to obtain from his office further information.)

Dr. Mack was then called for the Veterinary Control Services and submitted the following statement of needs:

Salaries: Dr. Mack	\$ 900.00
Including Dr. Lockett	2,700.00
Laboratory Assistant	1,320.00
Travel - Lockett	1,800.00
Miscellaneous Travel	900.00
Tel and Tel	180.00
Small Animals	150.00
Feed for Same	180.00
Gas, Ice, Chem., etc.	450.00
Freight, Postage, etc.	180.00
Incinerator	150.00
Labor, etc.	300.00
Poultry Disease Project	900.00

	\$10,110.00

Mr. Norcross returned and discussed further with the Board the needs in all the phases of work in his Department, and was asked what amount he needed to carry out the work, and the Board asked him if \$11,000 total would satisfy the needs of the Department if the Veterinary Control Service took over the entire salary of Mr. Lockett and his travel with the exception of \$50 per month. Mr. Norcross advised that he thought it would do and he would make his arrangements

accordingly.

Discussion then continued with Mr. Norcross as to what amount would be necessary to carry his Department from January 1, 1919 to June 30, 1919. Mr. Norcross did not make any definite answer to the question of the amount needed, so the same was based on 1/3 of the \$11,700 for the 18 months, or \$3,900. Mr. Norcross thought that probably would be enough provided the State would enact laws similar to the County Bureau laws of other states.

The Board took up the needs of the Food and Drugs Department with Mr. Dinsmore and the following list of needs was arrived at:

Salaries 18 months	\$10,800.00
Tel & Tel	75.00
Wood and Coal	240.00
Water, Light & Gas	210.00
Janitor Service	100.00
Repairs	15.00
Equipment	500.00
Travel	1,200.00
Freight	75.00
Supplies	225.00
Rent	437.50

	\$14,127.50

The Experiment Station through Director Doten was then taken taken up and the following arrived at:

Equipment	\$ 1,000.00
Repairs	150.00
Travel	350.00

	\$ 1,500.00

There being no representative of the Hygienic Laboratory present the figures supplied by Mr. Gorman were used, and the amount for that Department set at \$8,625.00.

Recess taken until 10 A.M. Tuesday, September 12, 1917.